Decision Path for Employees and COVID 19 Response

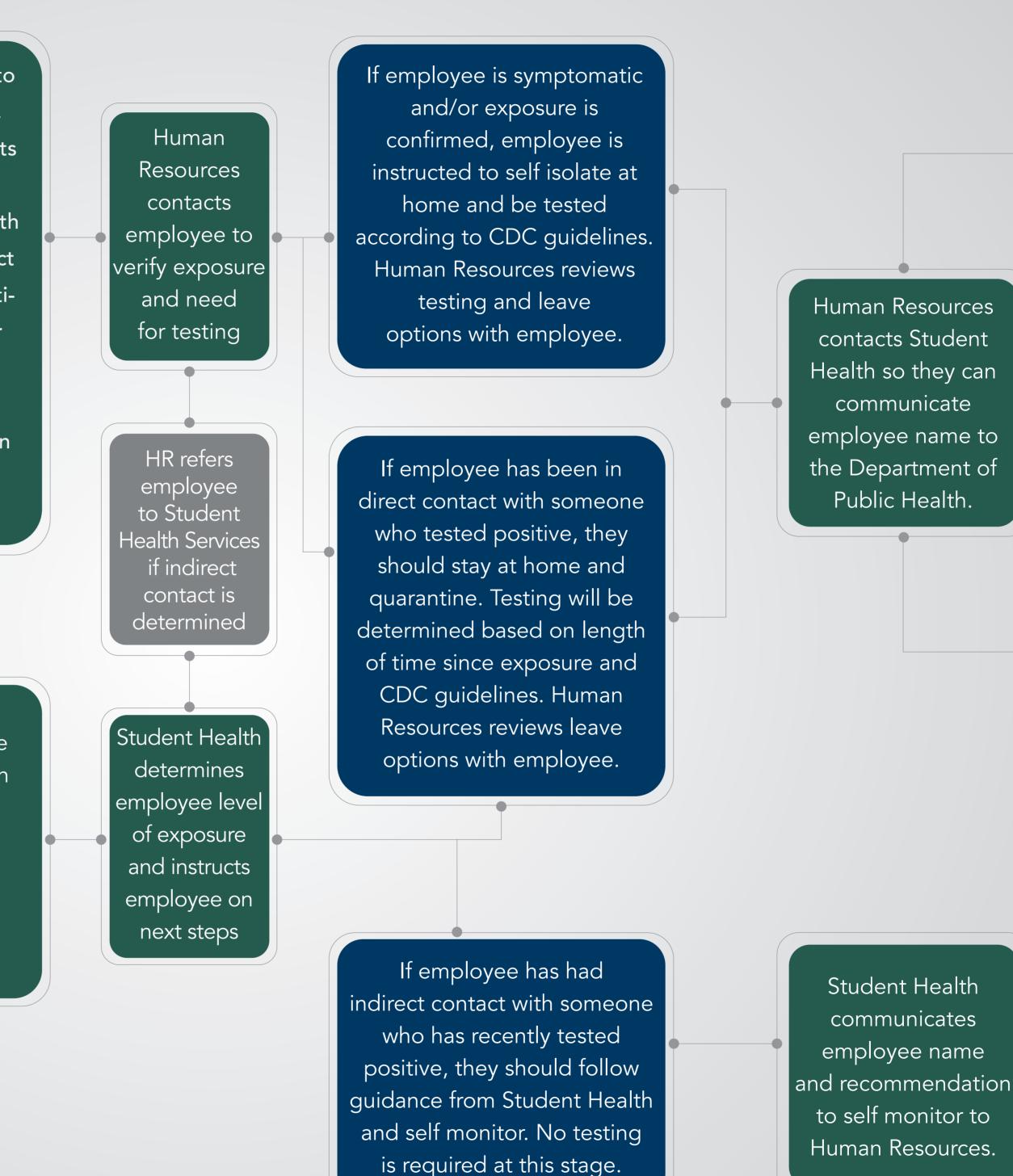
Employee is not feeling well with COVID 19 symptoms or recently tested positive for COVID-19. **OR** Employee has been in

direct contact with someone who has tested positive for COVID 19. Employee contacts supervisor Supervisor tells employee to stay at home or go home, and then supervisor contacts Amber Collins at Human Resources 478-445-4236 with employee name and contact number. If supervisor is notified before 8 a.m. or after 5 p.m., supervisor emails amber.collins@gcsu.edu. She will follow-up between 8 a.m. and 5 p.m. with the employee.

Employee believes they have had indirect contact with someone who may have recently tested positive for COVID 19.

Employee contacts supervisor Supervisor tells employee to go to a private location on campus to call Rhonda Dixon at Student Health 478-445-1282 between 8 a.m. and 5 p.m.

Guidance Offered by Centers for Disease Control and Prevention (CDC): Isolate: Stay at home, and separate from others within the household by staying in a specific room or area and by using a separate bathroom (if available). You can be around others after 3 days with no fever without the use of medicine that reduces fever, AND after symptoms improve, AND 10 days since symptoms first appeared. Consult with Human Resources on return to work date based on symptoms subsiding. **Quarantine:** Stay at home for 14 days, and monitor your health by checking your temperature 2x/day and watch for symptoms of COVID 19. Return to work date will be provided by Human Resources. **Self Monitor:** Continue to perform normal functions while taking everyday preventative steps, and be alert to the development of symptoms.



Human Resources contacts Student Health so they can communicate employee name to the Department of Public Health.

Human Resources works directly with employee on return to work date and communicates date to employee's supervisor.

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Human Resources notifies supervisor that employee should continue working.

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