The Georgia College & State University Community-based Engaged Learning Fellows program seeks to support faculty, students, staff, and community partners by creating a cadre of specialists in Community-based Engaged Learning who will serve as mentors to ENGAGE grantees. For the purposes of the Georgia College QEP, community-based engaged learning is defined as student-learning experiences in and beyond the classroom that integrate theory and practice, direct experience, mutually beneficial collaborations within the community, and critical reflection. In particular, C-bEL Fellows will support grantees who have received funds in aid of learning experiences in which students contribute to the public good, address community issues and needs, or understand the responsibility of citizenship. Georgia College faculty and staff and community partners are eligible to apply.

Up to five fellows will be selected. Each fellow will receive a stipend or honorarium of $2,500. Fellows who lead workshops will receive an additional $500. The roles and responsibilities of CbEL Fellows include:

- Review applications for C-bEL grants
- Serve as mentors to the Apprentice and Journeyman cohorts
- Assist in the planning and delivery of C-bEL workshops. Selected Fellows will need to be available for planning meetings during the summer.
- Assist with the assessment of C-bEL learning outcomes, including participating in rubric norming sessions at the end of each academic year
- Assist the C-bEL Director and Advisory Committee in the implementation of ENGAGE activities, including planning annual showcase
- Participate in summer training/preparation sessions

**QUALIFICATIONS FOR C-BEL FELLOWS**

**REQUIRED QUALIFICATIONS**

- A demonstrated record implementing C-bEL experiences as defined above. These may be curricula experiences, co-curricular experiences, community-based projects, etc.
- Experience working with community organizations (if faculty or staff) or with Georgia College faculty or offices (if a community member).
- Experience assessing student learning as a faculty or staff member or evaluating students or student projects as a community member.

**DESIRED QUALIFICATIONS**

- Understanding of best practices in C-bEL, e.g., service learning, campus-community partnerships, community-based research, civic engagement, etc.
- Experience conducting workshops.

**APPLICATION MATERIALS**

**Cover sheet:** See attached.

**Two letters of support**, one from a faculty or staff colleague familiar with the applicant’s C-bEL experience, and another from a community organization with which the applicant has worked on a project or projects. In the case of a community member, this letter should be from a community peer that is familiar with the applicant’s collaborations with Georgia College.
A letter of application that addresses the applicant’s required and desired qualifications. This letter should describe the applicant’s C-bEL activities (courses, projects, programs, etc.) over the past three years; identify the number of students involved in those activities; and describe the impact of the C-bEL activities on the community/community organization being served. In addressing experience with student learning assessment and program evaluation, indicate specific outcome measures and how the outcomes were assessed. Also, indicate when you will be available for on-campus planning meetings during the summer.

Supporting materials: Three or more of the following, No more than 10 pages
- Course syllabi
- Program descriptions (for non-faculty applicants)
- Program or project evaluations authored or co-authored by the applicant (for non-faculty applicants)
- Samples of student learning assessment tools/techniques
- Testimonials from partners and/or students
- Other materials that demonstrate applicant’s experience with C-bEL, e.g., evidence of professional development relative to C-bEL; list of workshop presentations, abstracts of publications or reports related to C-bEL

APPLICATION REVIEW
Applications will be peer reviewed using the criteria outlined below. Demonstration of the desired criteria will add up to 20 additional points to the application’s final score, but no application will receive a score greater than 100 points. Notifications will be made within thirty (30) days of application deadline.

<table>
<thead>
<tr>
<th>Required Criteria</th>
<th>Possible Points</th>
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<tbody>
<tr>
<td>A demonstrated record implementing C-bEL experiences.</td>
<td>40</td>
</tr>
<tr>
<td>Experience working with community organizations (if faculty or staff) or with</td>
<td></td>
</tr>
<tr>
<td>Georgia College faculty or offices (if a community member).</td>
<td>30</td>
</tr>
<tr>
<td>Experience assessing student learning as a faculty or staff member or evaluating student engagement as a community member.</td>
<td>30</td>
</tr>
<tr>
<td><strong>Total Possible Points</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Desired Criteria</th>
<th>Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Understanding of best practices in C-bEL, e.g., service learning, campus-community partnerships, community-based research, civic engagement, etc.</td>
<td>10 possible points</td>
</tr>
<tr>
<td>Experience conducting workshops.</td>
<td>10 possible points</td>
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</tbody>
</table>

REPORTS
Report deadlines and format will be included in the award notification.

1. A brief interim reflection indicating how the fellowship term has contributed to the ENGAGE Project Goals.
2. Ongoing activity updates in Digital Measures. (Staff members will be provided with a Digital Measures account for reporting.)
3. A final reflection at the end of the fellowship term.
4. Electronic copies of course or co-curricular activity materials developed through the project.

DISSEMINATION
Grantees are encouraged to request funding to disseminate the successes of their work at local, regional and national venues. All participants will present their findings at an annual Engaged Citizenship Symposium on the Georgia College campus. Any curricular materials developed through the project will be made available electronically to faculty and staff for use at Georgia College.

Please submit all application materials as Word or PDF files to engage@gcsu.edu.