

Updates from the Office of Institutional Research and Effectiveness

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Note from the AVP

OIRE Mission

The mission of the Office of Institutional Research and Effectiveness is the collection and analysis of data to support institutional management and provides resources for decisions makers. The office provides statutory, constitutional, and legislative data to federal and state agencies as well as accrediting agencies. We work collaboratively with other units at the institution to ensure a high quality of data. The office also plays an essential role in maintaining accreditation and continuous improvement plans through annual reports and assessment.

Assessment Notice

FY21 APR and SMART Reports

As the semester is winding down, please be thinking about your FY21 annual reports. If you are responsible for APRs or SMART reports for your area, please make sure that you have collected data from fall and spring before we move into summer. Very often, turnover, time, and other issues creep in over the summer and data get lost or forgotten. This is of critical importance for these next three years, as we will be submitting FY21, FY22, and FY23 APR and SMART reports to SACSCOC for our accreditation reaffirmation that takes place in 2024.

APR due date: July 30,2021

SMART Reports due date: October 15, 2021

Important Assessment Due Dates

- APRs: 10/15/2020 (Past due)
- SMART Reports: 11/06/2020 (Past due)
- Progress & Planning: 11/26/2020 (Past due)
- Core Assessment, Fall 2020: 12/18/2020 (Past due)
- CPRs: 04/30/21
- Core Assessment, Spring 2021: 5/21/2021

External Reporting Update

Our office is in the process of submitting data to the following organizations for external reporting purposes:

- Peterson's Distance Learning/Online School Survey
- U.S. News & World Report Best Colleges Survey

Website Spotlight

Are you in need of a data set that is not available on our website? In order to speed up the process of compiling your data set, please view the Report Requests and Analytics page of our website linked below. In addition to a list of factors to include are several previously completed reports.

<https://irout.gcsu.edu/requests20/>

Qualtrics



Did you know our office oversees and maintains GC's Qualtrics license?

Qualtrics is an intuitive online survey tool that allows you to build, distribute and analyze response data. If you are in need of a GC Qualtrics account, please contact our office at ir@gcsu.edu.

Accounts can be created for you specifically using your GC email address, or accounts can be created for departments, classes, or projects.

If you would like more information on how Qualtrics can add value to your class or department, please reach out to discuss!

Excel Tip of the Month

Use dollar signs to keep one cell's formula the same regardless of where it moves.

Have you ever seen a dollar sign in an Excel formula? When used in a formula, it isn't representing an American dollar; instead, it makes sure that the exact column and row are held the same even if you copy the same formula in adjacent rows.

You see, a cell reference -- when you refer to cell A5 from cell C5, for example -- is relative by default. In that case, you're actually referring to a cell that's five columns to the left (C minus A) and in the same row (5). This is called a relative formula. When you copy a relative formula from one cell to another, it'll adjust the values in the formula based on where it's moved. But sometimes, we want those values to stay the same no matter whether they're moved around or not -- and we can do that by making the formula in the cell into what's called an absolute formula.

To change the relative formula ($=A5+C5$) into an absolute formula, we'd precede the row and column values by dollar signs, like this: ($=\$A\$5+\$C\5).