

## Excel Bootcamp Agenda

### Learning Objectives:

- Review basic operations such as finding the sum or difference of a data set.
- Use computational strategies and statistical functions to calculate data, like average, median, and standard deviation.
- Acquire skills to write formulas and manipulate formulas.
- Generate and format graphical representations of data, insert bar graph, histogram, scatterplot, and line graph.
- Compare sets of data using tables, graphs, and models.

<b>Time</b>	<b>Activity</b>
5 mins	<b>Welcome &amp; Introduction:</b> <ul style="list-style-type: none"><li>• Facilitators</li><li>• Learning objectives</li><li>• General schedule:<ol style="list-style-type: none"><li>1. Kahoot</li><li>2. Learn Skills</li><li>3. Two Activities</li><li>4. Final Assessment</li></ol></li></ul>
10 mins	<b>Kahoot</b>
45 min	<b>Skills Run Though</b>
10 mins	<b>Practice 1</b> <ul style="list-style-type: none"><li>- Should be about at the hour mark</li></ul>
15 mins	<b>Practice 2</b> <ul style="list-style-type: none"><li>- Need to pull up data set</li></ul>
15 mins	<b>Final Assessment</b> on D2L
<b>~ 1 hr 45 mins</b>	