Writing Center Syllabus Statement

Aside from one-on-one meetings with teachers during office hours, the best way to improve your writing is to work with writing consultants at the Writing Center. Writing consultants—undergraduate and graduate students who are skilled at tutoring writing—will work with any student writer on any project in any discipline. To learn more about Writing Center hours, scheduling, and services, please go to https://www.gcsu.edu/writingcenter.

Make contact with a Writing Center consultant early and often. Working with a writing consultant is easy, and you have access to in-person sessions in the center, located in A&S 2-56A, virtual sessions via Webex, as well as feedback via email that does not include a meeting. The consultants look forward to working with you! If you have questions about the writing center, email writing.center@gcsu.edu.

Recommendations for Helping Students Use the Writing Center
- Introduce students to the Writing Center
  - Include the statement above about the Writing Center in your syllabus
  - Email/Post to GaView the info handout, which includes links to the overview video / how to make an appointment video
  - Follow the center
    - gc_writingcenter Instagram
    - Georgia College Writing Center Facebook
    - https://twitter.com/gcsuwrites Twitter
  - Request a class visit or workshop by emailing joy.bracewell@gcsu.edu
- Encourage students to visit well in advance of assignment deadlines to ensure time for revision and to avoid long wait times for appointments
- Help students identify specific questions to address or feedback to solicit during their consultation

Writing Center Services & Resources
- Individualized writing consultations, tailored to learners and assignments:
  - face-to-face synchronously
    - in person
    - online via webex
  - asynchronously via email
- Email notification to faculty of student visits (with student's consent)
- Resources and outreach to support the writing process

Assigning Writing

- Big Picture: Identify Your Goals
  - Categories to Consider: Writing to Learn vs. Writing in the Disciplines
  - Helpful info: https://wac.colostate.edu/resources/wac/intro/wid/
- Assignment Sheet: Identify...
  - Purpose,
  - Audience,
  - Genre Features,
  - Scope, &
  - Writing Process/Scaffolding Steps
  - Helpful info: https://wac.colostate.edu/resources/wac/intro/assignments/
- Provide Feedback
  - Helpful info: https://wac.colostate.edu/resources/wac/intro/response/
- Rubrics: Use Them! :)
  - Helpful info: https://www.cultofpedagogy.com/holistic-analytic-single-point-rubrics/
  - Single Point Rubrics: https://www.cultofpedagogy.com/single-point-rubric/
- Use the Writing Center to Help You: joy.bracewell@gcsu.edu or 478-445-8724
  - Planning: Chat with the director & submit assignment sheet for review by tutors/consultants
  - Assigning: Inform/Discuss w/director & require or assign bonus points for writing center sessions for students
  - Reflecting: Use writing process steps & writing center visits as opportunities for metacognitive engagement for students—reflection is necessary for learning how to learn and transferring skills. Helpful info: https://wac.colostate.edu/resources/wac/intro/reflect/